

Please drop off, mail, fax or email the completed form
cale.george@sheridan.k12.or.us



435 S Bridge Street, Sheridan Oregon 97378
Phone: (971) 261-6959 Fax: (503) 843-3505 www.sheridan.k12.or.us

Dorie Vickery, Superintendent

Inter-District Transfer Form

To be completed by Parent/Guardian – Please Print

Student Legal Name: _____

Last Name, First Name, Middle Initial

Date of Birth: _____ School Year: _____ Grade: _____
MM/DD/YYYY YY/YY

Physical Address: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Primary Phone of Parent/Guardian: _____

Has the Student ever been expelled/ currently facing expulsion? No Yes

If yes, what was the reason? _____

Please be advised that If this transfer is approved, the student will have completed an academic transfer. An academic transfer does not guarantee eligibility to participate in competitive interscholastic activities at the receiving school. Eligibility to participate is determined by the Oregon Schools Activities Association (OSAA) rules. For questions about OSAA eligibility, please contact the receiving school prior to completing this transfer.

Requested School and District: _____

By signing below, you understand that you assume all responsibility for transportation and this agreement may be revoked at any time for failure to abide by school rules or irregular attendance. You are authorizing the release and exchange of confidential information regarding the student named on this form.

Printed name

Signature

Date

FOR OFFICE USE ONLY:

Final Action of Sheridan School District: **Approved** **Denied**

Reason for denial: _____

Superintendent/Designee: _____ Date: _____

Final Action of Nonresident District: **Approved** **Denied**

Reason for denial: _____

Superintendent/Designee: _____ Date: _____

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Optional Information:

Sheridan School District would like to know why you are requesting a transfer so we may better serve our students. This is optional information and will only be shared with the superintendent.

Reason for requesting transfer:

- Requested district is closer to work
- Family members live in requested district
- Bullying
- Educational opportunities offered at requested district
- School Setting
- Problem with teacher/staff
- Specialized education at requested district
- Childcare

Additional information for requesting transfer:

Sheridan School District 48J

Code: JECF
Adopted: 6/10/10
Revised/Readopted: 6/20/12; 10/17/12; 5/21/14; 12/17/14; 12/13/17; 10/16/19
Orig. Code: JECF

Interdistrict Transfer of Resident Students

Release of Resident Students

The Board recognizes there may be circumstances that arise in which a resident student may benefit from attendance in another public school in the State. Consequently, a student who resides within district boundaries may be released, under criteria identified in administrative regulation, to attend school in another district that agrees to accept the student. The agreement will be by written consent of the affected school boards or designees whereby the student becomes a “resident student” of the attending district, allowing the attending district to receive State School Fund monies. Any additional fees or tuition costs are the responsibility of the parent.

When the resident district approves the release of a resident student to another school district, the student or their parent(s) will be solely responsible for transportation unless federal or state law requires transportation be provided by the district. When a resident student, who is on an individualized education plan (IEP), is accepted to another district by an interdistrict transfer, the attending district becomes responsible for a free appropriate public education (FAPE).

Additionally, an inter-district transfer of a resident student will be permitted, as appropriate, to meet the requirements of the Every Student Succeeds Act of 2015 (ESSA).

The district may not impose any limitations on the length of time for which consent is given to the student requesting release to another district.

The district shall not require a student to receive consent more than one time when the student requests admission to the same receiving district, regardless of any time limitations imposed by the receiving district.

The district shall allow the student whose legal residence changes to a different district during the school year or summer between school years, to complete the school year in the district if the student chooses to do so.

Safe Public School Choice Transfer Requests

An inter-district transfer¹ may also be permitted in the event a student has been a victim of a violent criminal offense occurring in or on the grounds of a school the student attends or the student attends a school identified as persistently dangerous, and all other district schools the student may transfer to are also identified as persistently dangerous or there is no other district school to which the student may transfer. The transfer must be to a safe school.

Homeless Student

A homeless student residing in the district and the student's parent, or in the case of an unaccompanied student, the district's liaison for homeless students, may request that the student attend their school of origin², located out-of-district. The request will be considered based on the best interest of the student. The student may continue in their school of origin for the duration of the student's homelessness. Transportation will^{FN:3} be provided in accordance with law.

The superintendent is directed to establish procedures for the review of student requests to attend school in another school district.

END OF POLICY

Legal Reference(s):

[ORS 327.006](#)

[ORS 329.485](#)

[ORS 332.107](#)

[ORS 335.090](#)

[ORS 339.115 - 339.133](#)

[ORS 339.141](#)

[ORS 339.147](#)

[ORS 339.155](#)

[ORS 339.250](#)

[ORS 343.221](#)

[ORS 433.267](#)

[OAR 581-021-0019](#)

Illegal Immigration and Immigration Reform Act of 1996, 8 U.S.C. §§ 1101, 1221, 1252, 1324, 1363, 1367 (2012).

McKinney-Vento Homeless Assistance Act, Subtitle VII-B, reauthorized by Title IX-A of the Every Student Succeeds Act, 42 U.S.C. §§ 11431-11435 (2012).

Every Student Succeeds Act, 20 U.S.C. § 7912 (2012).

¹ Districts are encouraged, but not required to explore other appropriate options such as an agreement with a neighboring district to accept transfer students, if there is not another school in the district in which the student legally resides for the transferring student.

² "School of origin" means a school that the student attended when permanently housed or the school in which the student was last enrolled.